

TO: THE BOARD OF DIRECTORS OF COMENSA

FROM: Mr MM MATHYE

DATE: 31 MAY 2023

**SUBJECT: POPIA COMPLIANCE FRAMEWORK
PRIVACY POLICY**

ANNEXURE: 7.2.1 and 7.2.2

1. Summation

- 1.1 The Protection of Personal Information Act, 4 of 2013 (“POPIA”) promotes the protection of personal information by public and private bodies. It establishes the minimum requirements for the processing of personal information in South Africa by a Responsible Party and affords rights and remedies for persons who believe that their personal information may not be processed in accordance with the Act.
- 1.2 COMENSA has established the Compliance Framework (“Framework”) to fulfil its POPIA and related governance and compliance obligations.
- 1.2 The draft POPIA Compliance Framework and Privacy Policy are presented to the Board as **annexures 7.2.1 and 7.2.2**.

2. Recommendation

The Board is requested to consider and approve the POPIA Compliance Framework and Privacy Policy.

Yours sincerely,

Mr MM Mathye
Past President